

認可的居住地址證明 Recognized Proof of Residential Address

注意：

- (a) 居住地址證明須列明申請兒童父母的名字。
The name of the parent of the applicant child should appear on the proof of residential address.
- (b) 如父母曾改名，請提交改名契。
If the parent has changed his/her name, deed poll should be provided.
- (c) 如地址證明上顯示的是祖父母的名字，須提交補充文件，例如載有祖父母與申請兒童父母關係的出生證明書。
If grandparent's name appears on the proof of residential address, supplementary information should be provided, such as birth certificates showing the relationship between the grandparent and the parent of the applicant child.

合適的文件 Appropriate Documents (載有業主 / 租客姓名，如適用) (showing names of owner / tenant of property, where applicable)	不合適的文件 Inappropriate Documents
➤ 已蓋釐印的租約 Stamped tenancy agreement ➤ 公屋租約/租用證及租卡 Tenancy agreement/ tenant's rent card issued by the public housing authorities ➤ 寬頻上網單據 Home broadband bill ➤ 固網電話費單 / 電費單 / 水費單 / 煤氣單 Fixed line telephone bill / electricity bill / water bill / gas bill ➤ 管理費單 Property management bill ➤ 綜援通知信件 Letter from Comprehensive Social Security Assistance Scheme ➤ 房屋署公屋配屋通知書（列明確實單位地址） Public Housing Offer letter from the Housing Authority (Complete address must be shown) ➤ 香港房屋委員會發出的租金收據 Official receipt from the Hong Kong Housing Authority ➤ 徵收差餉及/或地租通知書 Demand notes for rates and/or Government rent ➤ 經由差餉物業估價署批署的「新租出或重訂協議通知書(表格 CR109 / e-CR109)」 Notice of New Letting or Renewal Agreement (Form CR109 / e-CR109) endorsed by Rating and Valuation Department ➤ 即將遷入政府宿舍的證明文件，如便箋 Supporting documents stating relocation to government quarters, such as memo	➤ 流動電話費單 Mobile phone bill ➤ 法庭傳票 Court summons ➤ 政府部門通知信件 Notification letters from Government departments ➤ 幼稚園手冊 Handbook of kindergarten ➤ 私人樓宇租金單 Record of rental payment of private property ➤ 稅單 Tax demand note ➤ 銀行結算單 Bank statement